

# EDGEWATER

## APARTMENT HOMES

5828 Broadway #100  
Lancaster, NY 14086  
Phone: (716) 681-5800

Email: [manager@EdgewaterApartmentHomes.com](mailto:manager@EdgewaterApartmentHomes.com)  
[www.EdgewaterApartmentHomes.com](http://www.EdgewaterApartmentHomes.com)



### RENTAL APPLICATION

FOR OFFICE USE ONLY

Date \_\_\_\_\_ Agent \_\_\_\_\_  
Community \_\_\_\_\_  
Apt. No. \_\_\_\_\_ Rent \_\_\_\_\_

**Notice: If additional information is needed, Co-Applicant may be required to complete a separate Rental Application Form.\***

The undersigned hereby makes application to rent apartment number \_\_\_\_\_ located at \_\_\_\_\_

beginning on \_\_\_\_\_ and ending on \_\_\_\_\_, at a monthly rental of \$ \_\_\_\_\_

#### PLEASE TELL US ABOUT YOURSELF

FULL NAME \_\_\_\_\_ Social Security No. \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Driver's License State \_\_\_\_\_ Driver's License No. \_\_\_\_\_

Phone ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_

NAME of Co-Applicant\* \_\_\_\_\_ Social Security No. \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Driver's License State \_\_\_\_\_ Driver's License No. \_\_\_\_\_

Phone ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_

List All Occupants \_\_\_\_\_

Do you have a pet? \_\_\_\_\_ If yes, what kind \_\_\_\_\_

#### PLEASE GIVE YOUR RESIDENCE HISTORY FOR THE PAST 3 YEARS (Beginning With Most Current)

CURRENT ADDRESS \_\_\_\_\_ Zip Code \_\_\_\_\_

Month & Year Moved In \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Owner or Agent \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

CO-APPLICANT ADDRESS \_\_\_\_\_ Zip Code \_\_\_\_\_

Month & Year Moved In \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Owner or Agent \_\_\_\_\_ Phone ( ) \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

PREVIOUS ADDRESS (If within 3 years) \_\_\_\_\_

Month & Year Moved In \_\_\_\_\_ Moved Out \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Owner or Agent \_\_\_\_\_ Phone ( ) \_\_\_\_\_

PREVIOUS ADDRESS (If within 3 years) \_\_\_\_\_

Month & Year Moved In \_\_\_\_\_ Moved Out \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Owner or Agent \_\_\_\_\_ Phone ( ) \_\_\_\_\_

#### PLEASE GIVE YOUR EMPLOYMENT INFORMATION

YOUR STATUS:  Employed Full-Time  Employed Part-Time  Student  Retired  Not Employed

CURRENT EMPLOYER (Or Most Recent) \_\_\_\_\_

Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Date(s) Employed From \_\_\_\_\_ To \_\_\_\_\_ Position \_\_\_\_\_

Supervisor \_\_\_\_\_ Your Net Monthly Salary \$ \_\_\_\_\_ Household Net Monthly Salary \$ \_\_\_\_\_

CO-APPLICANT:  Employed Full-Time  Employed Part-Time  Student  Retired  Not Employed

CURRENT EMPLOYER (Or Most Recent) \_\_\_\_\_

Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Date(s) Employed From \_\_\_\_\_ To \_\_\_\_\_ Position \_\_\_\_\_

Supervisor \_\_\_\_\_ Your Net Monthly Salary \$ \_\_\_\_\_ Household Net Monthly Salary \$ \_\_\_\_\_

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_ Source \_\_\_\_\_

Income Verification Required.

#### PLEASE GIVE YOUR EMPLOYMENT INFORMATION

Your Banks(s) \_\_\_\_\_ Branch \_\_\_\_\_ City/State \_\_\_\_\_ Telephone \_\_\_\_\_

1 \_\_\_\_\_

2 \_\_\_\_\_

Your Credit References \_\_\_\_\_ City/State \_\_\_\_\_ Telephone \_\_\_\_\_

1 \_\_\_\_\_

2 \_\_\_\_\_

TOTAL NUMBER OF VEHICLES (Including Company Vehicles) \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Plate No./State \_\_\_\_\_

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Plate No./State \_\_\_\_\_

**Maximum of 2 Vehicles Allowed.**

HAVE YOU OR CO-APPLICANT EVER: Been sued for non-payment of rent?  Yes  No

Been evicted or asked to move out?  Yes  No Broken a Rental Agreement or Lease?  Yes  No

Been sued for damage to property?  Yes  No Declared Bankruptcy?  Yes  No

Indicate any additional information that might help management evaluate your application: \_\_\_\_\_

Personal Reference(s): Name & Phone Number \_\_\_\_\_ Relationship \_\_\_\_\_

How did you hear about our property? \_\_\_\_\_

If Management has any other questions about your application, please give phone numbers where you can be reached:

Day Phone: \_\_\_\_\_ Night Phone: \_\_\_\_\_

IN CASE OF PERSONAL EMERGENCY, NOTIFY: _____ Relationship: _____
Full Address: _____
Home Phone: _____ Work Phone: _____

I hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rental is to be payable the 1st day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of fact the owner or his agent may reject, without stating any reason for so doing, the applicant, thereby waiving any claim for damages by reason of non-acceptance. I hereby deposit a NON-REFUNDABLE application fee in the amount of \$40.00. Any additional occupant over 18 years old must submit to a NON-REFUNDABLE background check in the amount of \$20.00.

Upon acceptance of this application, I will have three (3) business days to submit a NON-REFUNDABLE "Administrative Fee" in the amount of \$200.00 in the form of a money order or personal check, which will be considered non-refundable when paid, regardless of whether this payment is made on the first, second or third business day. The "Administrative Fee" is required to hold a specific apartment for the applicant. If I fail to execute a twelve (12) month lease for the above described premises, the "Administrative Fee" will be forfeited as liquidated damages in payment for the agent's time and effort in processing my inquiry and application, including making necessary investigation of my credit, character and reputation.

I RECOGNIZE THAT AS A PART OF YOUR PROCEDURE FOR PROCESSING MY APPLICATION, A CRIMINAL BACKGROUND AND INVESTIGATIVE CONSUMER REPORT MAY BE PREPARED WHEREBY INFORMATION IS OBTAINED THROUGH PERSONAL INTERVIEWS WITH MY NEIGHBORS, FRIENDS, AND OTHERS WITH WHOM I MAY BE ACQUAINTED. THIS INQUIRY INCLUDES INFORMATION AS TO MY CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS, AND MODE OF LIVING. I UNDERSTAND THAT I MAY HAVE THE RIGHT TO MAKE A WRITTEN REQUEST WITHIN A REASONABLE PERIOD OF TIME TO RECEIVE ADDITIONAL, DETAILED INFORMATION ABOUT THE NATURE AND SCOPE OF THIS INVESTIGATION.

The undersigned represents that all of the above statements are true and complete and hereby authorize verification of such information through any credit bureau service or otherwise to check credit, criminal background, verify employment, landlord's references, or any information pertaining to this application. If accepted, the undersigned agrees to execute upon presentation, management's standard lease form upon the term and conditions therein contained. False or incomplete information given shall be grounds for Management's rejection of this application or termination of applicant's lease and right of occupancy, upon discovery of such false statement, if a lease has been entered into with the undersigned.

Signature of Applicant \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of Co-Applicant \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of Additional Occupant Over 18 Years \_\_\_\_\_ Date Signed \_\_\_\_\_

**APPLICANT: PLEASE DO NOT WRITE BELOW**

THIS APPLICATION FORM RECEIVED BY (NAME) \_\_\_\_\_ DATE \_\_\_\_\_

Reference Verification Name	Reference Comments

Comments: \_\_\_\_\_

THIS APPLICATION  APPROVED  NOT APPROVED

By \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

If not approved, specify reason(s) \_\_\_\_\_

Applicant Notified By (Name) \_\_\_\_\_ Date Notified \_\_\_\_\_

Notified By:  LETTER (Attach Copy)  FORM  TELEPHONE  FAX  IN PERSON  E-MAIL